

MINUTES OF MEETING (Proctorial Board
& Students Union Advisory Committee)

A meeting of Proctorial Committee and Students Union Advisory Committee was held in Principal's office on 13th March 2019 at 11:30 am regarding maintaining discipline in the college premises for the forthcoming Union function (on 15th March 2019) and Holi festival.

1) A request to expand the proctorial committee for the aforesaid events was made.

2) Various steps to be taken were decided to be displayed in the campus.

3) Entry by I-card strictly.

4) Police patrolling was requested.

Snp.
Veer
Surya Bala

Archan

Rajiv Asore -
13/3/19

A meeting of Proctorial board was held on 27/8/18, (Monday), at 12.15pm in the Comm. Hse room to discuss about the maintenance of discipline in the college.

Following suggestions were given by the members.

- 1) At the entry gate students is mandatory. I.D checking of ID should be permitted after their entry recorded in the visitor's register.
- 2) The ID checking is mandatory in the old building at both the gates for entry.
- 3) It should be ensured that installed cameras are in the working condition both in college premises and parking area.
- 4) Specific duty to be allocated to the security staff which is deputed for it. Their names, duty allotted with their ph. numbers should be given to the proctorial board. Security staff is advised to be strict and alert during election time.
- 5) Comm. Hse will take the rounds from time to time and seek report from security staff.
- 6) A notice directing the prospective candidates in the upcoming students Union elections regarding discipline requirements would be displayed on the notice boards of both the buildings.

Rajni Kaur
(Dr. Rajni Anand)

Vegri
(Dr. Ved pal Rana)

Pandey
(Dr. Jitender Pandey)

Dr. Vineta Kuman
(Dr. Aridama)