

SWAMI SHRADDHANAND COLLEGE
(University of Delhi)
LIBRARY

Dated:30/05/2022

NOTICE

Subject: - Library Books Binding Quotation for the year 2022-23

Dear Sir/Madam,

Sealed quotations are invited for the binding work of library books for the year 2017-18 on the terms and conditions mentioned below to reach The Principal, Swami Shradhanand College(University of Delhi), Alipur, Delhi-36, Delhi- 110036. ~~The last date of receipt of sealed quotations in the office of the Principal is 15th May 2017 till 05.00 P.M.~~

Terms and conditions for sending sealed quotations:

1. The quotation should be signed by the authorized person and his full name and status should be indicated below his signature along with the official stamping of the firms.
2. At any point time if any document furnished by the binder is found to be false, it would be deemed to be a breach of terms of the contract.
3. Incomplete and conditional quotations are liable to be rejected summarily.
4. The binding rates once quoted by the binder shall not be allowed to be altered after submission of the sealed quotation.
4. All duties, taxes, packing and forwarding charges if any, and other levies payable and other charges connected to delivery and other allied items at the destination shall be included in the quote.
6. The binding work is to be according to the prescribed specifications obtainable on request from the library.
7. Binding Committee can ask for samples of binding if required. The work will be subject to the approval of the Principal. In case not considered up to the mark or not in accordance with the specification shall be rejected.
8. The Binder shall execute the work within the time specified each time the books are given to him.

9. The Binder shall be responsible for loss or damage of books handed over to him for binding even if it is discovered after the expiry of the contract. The liability of the binder for such damage/loss shall be equivalent to the full cost of the books irrespective of the condition of the book at the time of delivery and shall be adjusted from the bill or security of the binder, if not deposited within fifteen days of demand by the Principal.

10. The binder shall take delivery of the books at the premises of the library or any other service unit of the library and return them after binding at their own expenses transport charges shall be borne by the binder for both ways.

11. The books and periodicals etc., received by the binder for binding shall not be taken out of the city of Delhi for any purpose whatsoever, nor lent out to anybody for any purpose.

12. The Principal's decision in all the matters shall be final and binding on all concerned.

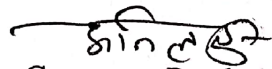
13. Each bidder shall submit only one quotation.


Particulars

1. Half Leather binding with Golden Ink = 1000 Nos approx
2. Full Cloth Binding with Ink = 1000 Nos approx

Last date to submit your quotations as on before June 15, 2022.


Librarian


Convener, Purchase Committee


Principal

PROFORMA FOR SUBMISSION OF BINDING RATES FOR THE YEAR 2022-23 TO THE SWAMI SHRADDHANAND COLLEGE (UNIVERSITY OF DELHI) , ALIPUR, DELHI-110036

Firm's Name

Address

Contact Number

Email

Quoted Binding Rates For Books (In Rs.)

S.No	Category	Rates
01	Binding of library books (Full cloth binding with Ink printing)	
02	Binding of library books (Half leather & binding)	

Date:

Authorized Signature